



SOP 7: Infection Control and BMW Management



CHC Kanas, Puri

Issue date: 01/02/2022 Prepared by: State QA Cell

Document No. -KN/IC&BMW/SOP/07

<i>Issued by:</i>	<i>Approved by</i>
Superintendent, CHC Kanas	Superintendent, CHC Kanas

CHC Kanas	Standard Operating Procedure No 7	Document No -:KN/IC & BMW/ SoP/07
	Infection Control and BMWM	Date of Issue: 01-02-2022

SOP 7: Infection Control and Biomedical Waste Management

1. Purpose:

- To provide safety for patient and employee within the hospital environment through an infection control program
- To outline safe and efficient practices for the segregation, store, transport and disposal of biomedical and general waste generated by the hospital and ensure the compliance to Statutory Requirements

2. Scope:

- Document and issue infection control procedure.
- Conduct training.
- Surveillance and monitoring.
- To all concerned staff involved in the segregation, collection and storage of waste before it is collected by concerned agencies for suitable disposal.
- Develop action plan and function accordingly.

3. Responsibility:

Overall – MO I/C and Infection Control Committee
Daily Monitoring – Infection Control Nurse

4. Procedures:-1.formation of facility level committee for infection control practices & BMWM

a. Infection Control Committee

- Superintendent, CHC Kanas
 - Sr.LT
 - Infection control Nurse (Sr. SN)
 - Other MO
 - BPM
 - Other S.N
- Pharmacist
- All GR.-D Employee including housekeeping staff & security

b. BMWM Committee

- Superintendent
- Sr. LT
- Sr Staff Nurse in Charge of Infection Control
- Other MO
- BPM
- Other S.N
- Pharmacist
- All GR.-D Employee including housekeeping staff & security
- Representatives of outsourcing agencies

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2. Scope of services:-

Training:- The facility provides in-house training to all service providers on infection control practices & BMWM

Display of information:- The BMWM segregation protocol, hand washing practices protocol, standard precaution protocols, sterilization protocol, fumigation protocol are being displayed at each service unit. Work instruction related to infection control practices are also being displayed at different service units.

WORK PROCESS:- Among the housekeeping staff one staff is edictally assigned the responsibility to collect waste from every unit, measure them, and store them in storage room located inside the containment area. Transport and hand over the yellow, red & blue bag waste to the outsourcing agency on every Monday, Wednesday & Friday. The human anatomical waste & sharp waste are being disposed in the own containment area of the CHC after treatment.

Other housekeeping staffs are trained for performing cleaning activities three times a day in different units as per their duty assignment. Housekeeping checklist is being maintained at each unit under supervision of the unit I/C.

Annual medical check up & immunization against Tetanus, HEP-B are also provided to all housekeeping staff. Further immunization against Tetanus, HEP-B is also given to all doctors, paramedics & ministerial staff.

Besides the CHC has made innovations on waste management like vermin composting, E-Waste management, composting & disposal of general waste, biodegradable & non biodegradable in separate places.

Monitoring -: Daily monitoring of BMWM activity and infection control practices in different units are being done by MOI/C, Sr.SN, BPM

5. Records:-

S No	Name of Record	Record No	Minimum retention period
1	IC Committee meeting register	KN/IC & BMW/RC/1	1 years
2	IC committee training document	KN /IC & BMW/RC/2	1 years
3	BMWM Committee meeting register	KN /IC & BMW/RC/3	1 years
4	BMWM Statutory compliance file	KN /IC & BMW/RC/4	1 years
5	Waste segregation log book unit wise	KN /IC & BMW/RC/5	1 years
6	Outsourcing agency Log book	KN /IC & BMW/RC/6	1 years
7	Outsourcing agency activity monitoring register	KN /IC & BMW/RC/7	1 years

**** End of SoP****

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